

Knox Regional Communications Center Executive Board

**Tuesday
August 27, 2019
2:00 p.m.**

A meeting of the Executive Board of the Knox Regional Communications Center took place on **Tuesday, August 27, 2019 at 2:00 p.m.** in the Knox County Emergency Management Agency Office.

Executive Board members in attendance: Knox County EMA Director Ray Sisk; Rockland PD Chief Chris Young; Camden Fire Chief Chris Farley; Craig Cooley, Rockport Police Department; Adam Miceli, Rockland Fire/EMS; and Ruston Barnard, Rockland Fire/EMS. **Members absent:** *Jesse Thompson, Union Fire-EMS.*

Others in attendance: Administrative Assistant Candice Richards; Communications Director Linwood Lothrop; Deputy Communications Director Wally Tower; Chief Deputy Patrick Polky (*left at 2:50 p.m.*); and Knox County Administrator Andrew Hart.

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|-------------|-------------|---------------------------------|
| I. | 2:00 | Meeting Called To Order |
| II. | 2:15 | Discussion Items: |
| | | 1. KRCC Director Search Process |
| | | 2. Schedule Next Meeting |
| III. | | Other Business |
| IV. | | Adjourn |

I. Call to Order

The meeting was called to order by Chair Chris Farley at 2:06 p.m.

II. Discussion Items

1. KRCC Director Search Process.

It was suggested that it would be helpful for the Board, in terms of planning the future of the RCC, to meet with Director Lothrop before he retires, to bounce ideas off him get his perspective. That might help with planning out the next steps for the RCC. Director Lothrop said he was absolutely willing to do that.

There was a discussion about whether the process was moving too slow or too fast – Director Lothrop’s last day is October 3rd but the County hasn’t advertised for the position and the Executive Board was still mulling over whether the job descriptions for director and deputy director need to be changed first. It was noted that while the Executive Board makes policy for the RCC, when it comes down to the actual hiring of a new director, that is up to the County Commission; however, Administrator Hart indicated that the Executive Board will still be involved, particularly with the oral board process and making recommendations to the Commission once the process gets to that point.

One of the concerns about not speeding up the process is the fact that Deputy Director Wally Tower will have more work to deal with until a new director is hired. No one person can keep up with both sets of responsibilities for long. Director Lothrop reminded everyone that Bob Coombs has been, and still is, being trained on the technical aspects of the director’s position and once Linwood has retired, Bobby will continue helping Wally with those tasks. It was noted that Bobby is also interested in applying for the director’s position.

2. Schedule Next Meeting.

The next meeting was scheduled for September 12th at 9 a.m. Candice was asked to email out the director job description to the Executive Board before the Board meets with Director Lothrop.

III. Other Business

There was none.

IV. Adjourn

Meeting adjourned at 3:10 p.m.

Respectfully submitted,

Candice Richards
Administrative Assistant